



Minutes of the Neighbourhood Development Plan (NDP) Group Committee Meeting of SHERBURN IN ELMET TOWN COUNCIL

Date: Monday 27th January 2025
Time: 7.15pm
Venue: Cream Room, Eversley Park Centre, Low Street, Sherburn in Elmet, LS25 6BA

In attendance: Cllr Tant-Brown, Cllr Baumann, Cllr Buckle, County Cllr Packham, David Gluck, Mike Dando, Marrieanne Pal, Carolyn Wharton and Andrew Robertson.

Officers: G Ashton, RFO. No members of the public.

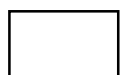
Late arrivals: none

early departures: none

The meeting opened at 7.15pm

Minutes of the Meeting

NDP/25/24	<p>To receive and approve reasons for absence</p> <p>a) To receive and note apologies for absence. Apologies received in advance of the meeting from Cllr M Jordan, Cllr M Ward, Cllr K Taylor and Cllr G Limbert.</p> <p>b) To consider approving reasons for absence.</p> <p>Resolution: to approve the reasons for absence from Cllrs Jordan, Ward, Taylor and Limbert. Unanimous.</p>
NDP/25/25	<p>To note Dispensation Requests</p> <p>Any written requests for dispensation the Clerk may have received from Councillors. None received.</p>
NDP/25/26	<p>To receive Declarations of Interests from Members</p> <p>a. To receive Declarations of Interests from Members not already declared under members Code of Conduct or members register of interests, in any business to be transacted. – None received.</p> <p>M Pal declared an interest in the agenda item NDP/25/29 (d)</p>
NDP/25/27	<p>Public Speaking session (20 minutes)</p> <p>None present.</p>
NDP/25/28	<p>To approve as a correct record the Minutes of the NDP Steering Committee Meeting held on Monday 14th October 2024. Chairman to sign the Minutes. LGA 1972 Sch 12 para 41(1)</p> <p>Resolution: to accept and approve the Minutes of the NDP Steering Committee Meeting held on Monday 14th October 2024 as a true and accurate record. Unanimous.</p>
NDP/25/29	<p>Policy, Communications & updates</p> <p>a) To note the revised publication of the NPPF (December 2024) and the NYC recommendation to cease work on the SLP (Selby Local Plan) and consideration of any implications for the progression of the Sherburn NDP.</p> <p>The revised NPPF was published on 12 December 2024. At this stage (Policy Intentions Document) there are no implications. It will only be at the point of preparing the draft document, that we will need to consider the new provisions in the NPPF. As a comparison, Mike explained that Tadcaster were near public consultation on their draft plan and there were real implications from the revised NPPF. One of the major changes to the NPPF, was the introduction of “grey belt” (ie previously developed land on greenbelt).</p>



The Area Committee approved the recommendation of the Selby Local Plan on 17th January 2025. It must go through a further committee stage (Exec) before going to the full Council meeting at the end of February. However, it is highly likely that it will cease and instead the research be carried forward to the new North Yorkshire Local Plan. Mike suggested that we could confidently write policy for the NDP that will align with some of the policy intentions of the Selby Local Plan before it ceased. More information and steer will come to light once the issues and options phase has gone through its first stage (later in the Spring). It is more than possible to add sports pitches for example into the local green spaces list to be protected through the NDP. The North Yorkshire Local Plan will be using the evidence base from the research and development of the Selby Local Plan to date. Would be good if the NY Plan got to the submission phase before we submit the NDP to provide some certainty. However, the North Yorkshire Local Plan has a tentative adoption date of 2029.

- b) To note and consider any implications for progression of the NDP in terms of Climate Change – adaptation and mitigation.

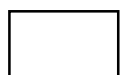
1. SDC Local Plan says:

Climate Change & Flooding Issue: Respond positively to address climate change and flooding Objective: To provide resilient and adaptive measures to address climate change to meet national and local targets of achieving net-zero carbon emissions; and to help York and North Yorkshire become the first carbon negative sub-region. To develop, in line with national flood policy guidance, a resilient and adaptive approach to managing flood risk from all sources, by diverting development to the areas of lowest flood risk where possible; and in partnership develop a strategy for the Humber and tidal rivers.

Natural Environment Issue: Ensure that development pressures do not threaten the green and blue assets of the former Selby district area which contribute to the attractive, tranquil and rural nature of the countryside and the setting of its settlements with benefits to health and well-being, climate change mitigation and flood resilience Objective: To protect and enhance the existing network of wildlife sites and priority species; distinctive landscape character; green and blue infrastructure; air and water quality; strategic tree planting to support the ambitions for the White Rose Forest Project, local tree and hedgerow planting; nature recovery networks; and protect against pollution and deliver net gains in biodiversity.

2. Potential policy areas to explore:

- a. Renewable energy Local resources and locations for renewable energy plants - - If you live in an area that has good potential for particular kinds of renewable energy (for example streams or rivers that used to have mills on them, areas with a good wind resource, fields suitable for solar farms, or the potential for an anaerobic digester in a neighbourhood that is very agricultural), could you detail these in your policies? Scale of development and criteria for support Once your community starts talking about possible sites and particular types of renewable energy, you'll find pretty quickly that your community has strong opinions. Would medium scale wind turbines be supported along a particular hillside, but not large scale turbines? Would a solar farm be supported in a particular field, but only if effectively screened from view from the west by native planting? This sort of detail is really helpful for would-be developers and can help you to roll out the welcome mat for renewable energy developments of the type that will carry support in your community (and discourage developments that wouldn't). - - Community energy The NPPF states that local planning authorities "should support community-led initiatives for renewable and low carbon energy (paragraph 152)", but very few local plans have policy to reflect this national objective. Your neighbourhood plan is a great opportunity to fill this policy vacuum and encourage community owned projects that will return tangible benefits to your neighbourhood.



- b. Sustainable buildings You can include policies in your neighbourhood plan to encourage zero carbon homes and high levels of energy efficiency in new development, and potentially, create binding energy efficiency standards for new development. Seeking to do so pushes up against (and potentially beyond) what can be done through a neighbourhood plan, but the need for such policies is well documented, and many local plans entirely lack adequate policies.
- c. Re-shaping transport systems has enormous potential to enhance quality of life. Better facilities for walking, cycling and public transport, alongside reductions in car traffic, can create a cascade of benefits, including improved public health, improved air quality, more hospitable public spaces, greater footfall to support town centre uses and reduced economic losses from congestion. At the same time these measures will help meet environmental commitments: the transport sector is responsible for approximately 36% of all UK energy use, and 23% of CO2 emissions, so reducing car usage can bring significant savings.
- d. Flooding, extreme weather and water conservation Neighbourhood planning introduces the opportunity to explore the vulnerability of your local community to these effects, and what the opportunities are to increase your community's resilience. Questions you could ask to explore this area are:
 - Does your area suffer from local flooding problems, and is it clear what the root causes are? (e.g. houses built on a flood plain, rivers overwhelmed by heavy rain, loss of green space including paving over of front gardens).
 - Are there specific areas where surface water drainage is inadequate or sometimes overwhelmed? Does your area suffer from water stress and over-abstraction? Do streams and rivers disappear in the summer?
 - Does new development incorporate sufficient landscaping?
 - Could new developments incorporate green roofs and walls?
 - What could new developments do to reduce water use and reduce surface water flooding?

3. Green and Infrastructure biodiversity:

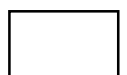
The Sherburn plan is already considering a range of policies in this thematic area. One area for additional consideration could be actively mapping and promoting green corridors, as well as general and site-specific action on GI and biodiversity.

While we have a good network of green spaces in our NP area, these are generally not linked. Identifying and securing wildlife or green corridors is essential to ensure the necessary replenishment and maintenance of species diversity for healthy ecological functioning. Policy EN51 Green Corridors Development proposals should seek to maintain and enhance the connectivity of all green corridors where possible. EN5.2 Proposals for development on or adjacent to primary green corridors, as defined by map x, must maintain and if possible, enhance the function of the corridor. Planning applications for new dwellings must clearly demonstrate how they have incorporated appropriate measures to secure the connectivity of the corridor and the freedom of movement for species on and through the site.

Suggested sub working groups:

- I. Community buildings & facilities – Andrew Robertson, Carolyn Wharton, Cllr GL.
- II. Environment - Green space and green infrastructure biodiversity – Cllr PB, David Gluck
- III. Work with the Urban Designer – Cllr ATB, Cllr PB
- IV. Business work to engage with larger companies/businesses – We Are Sherburn and Elmet Business Forum (Development Plan Monitoring Group: Heidi Green). – Marrieanne Pal, Cllr DB and Cllr BP.

Depends on the Local Plan context on which you are writing your policy. Mike will prepare some direction and suggestions for each working group to work with over the medium term to feed into the draft plan.



c) To consider the Policy Intentions Document (PID)v2.

PID – 2nd draft of the PID as a result of comments from the October meeting, it is now updated and amended. Highlighted changes since last time in blue. Some outstanding questions that Mike wished to raise with the group. Pg8 CRF1: Sherburn Group Practice, Beech Grove. Finkle Hill Dental Care, Finkle Hill and Elmet Dental Care, 2no Low Street. TTT4: extension to the Eversley Park Community car park. CRF2: prioritisation of new indoor over outdoor sporting facilities. CRF1: list of sporting facilities, SWR Recreation Ground, Sherburn Bowls Club, Fairways Park, Petanque Gardens on The Fairways. Sherburn Cricket Club and Sherburn Bears Rugby Club on Eversley Park. Wheatsheaf Angling Club.

Pg10-11: HBE1 and HBE2: local heritage areas – reflect the Sherburn Historical Society report. Leave all sites in for now as forementioned in the previous PID v1 and the Sherburn Historical Society. HBE2: Oak Terrace next to The Wheatsheaf pub at the end of Moor Lane. Mike will go away and prepare an initial draft for comments.

Paper on members written comments with responses - comments noted in red on the collated comments on the PID. One member suggested that we could include an aspiration for a bypass on the west side of the town. However, noted that this would constitute a major infrastructure project, beyond the scope of the NDP planning policy. It would also start outside of the NDP designated area. It would have to be development led and perhaps is beyond the scope of the plan. Pg2: Affordable housing contribution (policy H2). The intention was that contributions which can't immediately be spent on off-site housing, should be ring-fenced for later expenditure on such housing as opportunities present. Pg3: community actions (accessibility and inclusion). Perhaps make more sense when we look at the full list of community accessibility and inclusion. TTT3: B1222 improvements, footpath network that does not involve passing roundabouts multiple times. Clear footway all the way to Sherburn II, cycle paths. Stakeholders maintaining the current paths, ie Network Rail maintaining the bridge steps from the station. Extending the 40mph to the junction of the B1222 with Lennerton Lane. Sherburn in Elmet is a large town served by country lanes. Cllr Packham to email some information across to Mike Dando. Lobby Network Rail to raise the platform level so that it can serve trains from Wakefield to York. Notion of a Multi-storey car park in the town, dismissed at this point. Mike Dando will go away and make amendments on the PID to produce v3. A lot of the comments can be merged into the PID. Suggestion of a masterplan policy H3/H4 so that principle of creeping development that does not consider development of services and infrastructure/promised amenities.

d) To note an update and consider the entries from Logo Competition leaflet and consideration of prizes.

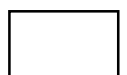
e) To note feedback from the Town walk with AECOM.

Members of the group took the Urban designer on a productive and interesting walk in the town.

f) To consider the Design Guidance and Codes Report Structure as written by Wei Deng, Urban Designer, AECOM

Pg10: NPPF now 2024. Local planning policy context is changing with the development of the North Yorkshire Plan and the cessation of the Selby Local Plan.

Pg16-17: accompanying map. Consultant has provided 4 different settlement types. Historical settlement, planned village (several WWII and 80s/90s development within this entire section), village extension (circa. 2010 onwards) and employment area. Potential to separate the planned village into 2 areas. For example: 80s and 90s – parts of Pinfolds, The Pastures/The Fairways vs post WWII development, ie Highfields, Springfield and Eversley Mount. Tiny housing estate before South Milford station potentially could fall into the planned village area with the 80s/90s development.



	<p>g) To consider the timetable of next steps in the NDP designation process (project plan update) Draft Project Plan Jan 2025 circulated to members of the group. PID writing extended to end of February and to absorb the resident and business surveys. April/May consultation on the PID for 4 weeks. Aspiration for Regulation 14 consultation to take place before the end of the calendar year, to note it will take a lot of time to collate and develop the comments from this stage. Draft plan prepared for public consultation in 2nd half of 2026.</p>
NDP/25/30	<p>Community Involvement:</p> <p>a) To consider the results of the business and resident surveys. 443 responses. Phenomenal responses from the resident survey and combined with the face-to-face consultation days, this is an outstanding response. 93% support for 10 of the 11 objectives. 55% support for one of the objectives and only 14% did not support this one objective. 75% support for the overall vision. Cannot reinvent history, several comments concerned over the amount of house building to date. 10 key issues: 6/10 ranked these issues as very important, the remaining 4 key issues demonstrated a majority of important or very important. Great result. Only 7 businesses responded to the business survey and 6 of the 7 were town centre businesses, with 1 from a company based on the Industrial estate. Need to improve the focus on the businesses on the industrial estates.</p>
NDP/25/31	<p>To consider financial matters:</p> <p>a) To note receipt of any funds and any grant applications Locality website seems to indicate that they are in the process of commissioning another tender round of grant funding and that this will be available from April 2025. Technical advice may not be as available. David and Georgina to look at the application for the next round of funding that may be available from 01 April 2025 (in the new financial year).</p> <p>b) To consider any quotations/invoices for expenditure – none presented. Facebook adverts – £199.91 spent from November to January.</p>
NDP/24/32	<p>To receive and note representative reports & information exchange – Cllr Tant Brown contacted the local MP regarding the view of the new Labour Govt of NDPs. Essentially, NDPs will continue to play a part in local planning policy. Monday 24th February – Friday 8th August 2025 – start and end date of the new development of Low Street. Meeting on 11th February 2025 to meet the contractors for the project at Selby Civic Centre. Deputy Clerk to request update and amended plans from Melissa to publish.</p>
NDP/25/33	<p>Date of next meeting (to include future meeting dates) Monday 31st March 2025 (<i>postponed a week from 24th March 2025</i>)</p>
NDP/25/34	<p>Any other business and future agenda items - Revised PID</p>
NDP/25/29	<p><i>Marrieanne Pal left the meeting</i></p> <p>d) To note an update and consider the entries from Logo Competition leaflet and consideration of prizes. The winner was unanimously agreed as Aria Rose Sparrow Y5 (age 9) Athelstan Community Primary School. Thank you to the entrants for putting their submissions forward. In terms of a message to entrants, there could be options to use remaining elements of artwork in other documents / as part of the wider plan. Thanks to those who have applied and to write a message to those children who were shortlisted. Resolution: to seek quotations to digitalise the winning logo. Unanimous.</p>

The meeting closed at 21:22

Signed: _____

Date: _____

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