



Official Notice of Neighbourhood Development Plan (NDP) Group Committee of SHERBURN IN ELMET TOWN COUNCIL

Date: Monday 24th June 2024

Time: 7.15pm

Venue: Cream Room, Eversley Park Centre, Low Street, Sherburn in Elmet, LS25 6BA

You are hereby summoned to attend the NDP Steering Group Committee of Sherburn in Elmet Town Council detailed above and to consider and resolve the business transaction on the agenda below.

Georgina Ashton

Proper Officer

19th June 2024

AGENDA

NDP/25/01	<p>a) To appoint the Chairman of the Committee b) To appoint the Vice Chairman of the Committee</p>
NDP/25/02	<p>To receive and approve reasons for absence a) To receive and note apologies for absence. b) To consider to approve reasons for absence.</p>
NDP/25/03	<p>To note Dispensation Requests Any written requests for dispensation the Clerk may have received from Councillors.</p>
NDP/25/04	<p>To receive Declarations of Interests from Members a. To receive Declarations of Interests from Members not already declared under members Code of Conduct or members register of interests, in any business to be transacted.</p>
NDP/25/05	<p>Public Speaking session (20 minutes) Members of the public and representatives from other organisations are invited to speak during this session. We ask that each person keeps the presentation short (<3 mins).</p>
NDP/25/06	<p>To approve as a correct record the Minutes of the NDP Steering Committee Meeting held on Wednesday 8th May 2024. Chairman to sign the Minutes. LGA 1972 Sch 12 para 41(1)</p>
NDP/25/07	<p>Communications & updates a) To note designation as a Neighbourhood Area as approved by Assistant Director of Planning, North Yorkshire Council on 06 June 2024 b) To note NDP survey promotional leaflet with QR link c) To consider the launch of a Logo Competition d) To consider future events and opportunities for promoting the NDP – Thursday 4th July 2024 Business Breakfast at We Are Sherburn event and Friday 20th September (pm) at Eversley Park Centre for We Are Sherburn Showcase event.</p>
NDP/25/08	<p>Community Involvement: a) To consider the proposed survey content for business survey b) To consider the proposed survey content for the resident survey c) To consider the Design Codes Working Group – membership, scope and purpose. d) To consider the Future Community Consultation briefing – policy intentions document, Regulation 14 and Regulation 16.</p>

Following the Local Government Audit and Accountability Act 2014 the right to record, film and to broadcast meetings of the council, committees and sub committees is established, but anyone wishing to do so should advise the Clerk and the Chair of the Council to ensure compliance with the adopted policy to effectively and lawfully manage this activity.

NDP/25/09	To consider financial matters: a) To note receipt of any funds and any grant applications b) To consider any quotations/invoices for expenditure
NDP/24/10	To receive and note representative reports & information exchange
NDP/25/11	Date of next meeting and future meeting dates
NDP/25/12	Any other business