



Official Notice of an Ordinary Meeting of SHERBURN IN ELMET TOWN COUNCIL

Date: Monday 05th February 2024
Time: 7.15pm
Venue: Squire Bradbury Hall, Eversley Park Centre, Low Street, Sherburn in Elmet, LS25 6BA

You are hereby summoned to attend the ordinary meeting of Sherburn in Elmet Town Council detailed above and to consider and resolve the business transaction on the agenda below.

Georgina Ashton

Proper Officer
 31.01.2024

AGENDA

FC/24/226	To receive and approve reasons for absence a) To receive and note apologies for absence. b) To consider to approve reasons for absence.				
FC/24/227	To note Dispensation Requests Any written requests for dispensation the Clerk may have received from Councillors.				
FC/24/228	To receive Declarations of Interests from Members a. To receive Declarations of Interests from Members not already declared under members Code of Conduct or members register of interests, in any business to be transacted. b. To consider any dispensation requests received				
FC/24/229	Public Speaking session (20 minutes) Members of the public and representatives from other organisations are invited to speak during this session. We ask that each person keeps the presentation short (<3 mins).				
FC/24/230	Reports from Other Authorities a) County Councillor b) Police, Neighbourhood Policing Team & other authorities				
FC/24/231	a) To approve as a correct record the Minutes of the Full Council Meeting held on Monday 15 th January 2024. <i>Chairman to sign the Minutes. LGA 1972 Sch 12 para 41(1)</i>				
FC/24/232	Councillor Vacancies: <u>There are currently 2 vacancies.</u> a. To consider applications from eligible candidates for vacant Town Councillor seat. b. To approve the co-option of eligible candidates to vacant seats on Sherburn in Elmet Town Council				
FC/24/233 Planning	a) Planning Applications to consider since the last meeting and acknowledged if date passed				
	<i>Date</i>	<i>Planning portal ref</i>	<i>Address</i>	<i>Application details</i>	<i>deadline</i>
	3/1/2024	ZG2024/0005/DOC	Land between Moor Lane and Low Street	Discharge of condition 2 of planning approval 2014/0321/REM Reserved matters application for the erection of 249No. dwellings following outline approval 2012/0400/EIA (8/58/675Y/PA) on Phase 2	

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	8/1/2024	ZG2023/1306/FUL	Fulton Foods, 8-8A Low Street	External and internal alteration works to former retail unit to create new bar deli restaurant	6/2/2024
	8/1/2024	ZG2024/0015/FULM	Hodgsons Lane	Erection of 16 dwellings (to replace 9 dwellings) to facilitate replan of development approved under planning permissions 2016/1409/OUTM and 2020/0354/REMM, to increase overall development from 150 to 157 dwellings	21/2/2024
	<p>b) Planning Decision Notices – approved and declined</p> <p>ZG2023/0786/HPA – 3 Wolsey Close. Demolition of existing garage and porch and replacement with granny annexe/bedroom extension with en suite shower room to side of existing dwelling – GRANTED</p> <p>ZG2023/1058/FUL - G R Electrical Services Ltd, Merlin House, Aviation Road. Erection of link building extension – GRANTED</p> <p>ZG2023/0826/FUL – Co-Op Leeds, Finkle Hill. Alterations to existing building to include new steel external doors, redecoration of front entrance fenestration, insertion of Amazon and Inpost lockers on side elevation together with installation on the roof of new gas cooler, 3 new AC units and, new enlarged access hatch together with external works including 2 new trolley shelters in car park, bollards and replacement LED lighting. GRANTED</p> <p>c) To receive feedback following the site visit relating to ZG2023/0774/FULM – Land south of Bartlett View and Rochester Row. The erection of 108 dwellings and associated works.</p> <p>d) To receive an update on the Neighbourhood Development Plan and consider next steps.</p>				
FC/24/234 Finance	<p>To consider the following:</p> <p>a) RFO Finance Report -<i>To approve the Bank Reconciliation to 31st January 2024</i></p> <p>b) To consider any grant requests and to receive and note any grant evaluation forms</p> <p>c) To consider the payment schedule to 31st January 2024</p> <p>d) To note a donation of £500 to SiECT Warm Spaces towards tea and coffee.</p> <p>e) To consider quotes for SWR replacement door.</p>				
FC/24/235 Policies / Governance	<p>a) To consider any additional policies or Governance matters</p> <p>b) To receive an update on recent Charity Trustees Meeting/SWR lease agreement.</p> <p>c) To approve the minor amendments to the Neighbourhood Development Plan Terms of Reference.</p>				
FC/24/236 Personnel	<p>a) To consider any urgent personnel issues and to receive minutes of personnel committee meetings (if applicable)</p>				
FC/24/237 Asset Mgt & Events	<p>a) To consider the grass cutting maps at Sherburn White Rose playing fields.</p> <p>b) To consider providing financial support for energy and efficiency projects for SWR following the Align decarbonisation report.</p> <p>c) To consider application for a Town Council gala stall and next steps</p>				

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	<ul style="list-style-type: none"> d) To consider an insert of an advertisement of the council in the gala programme e) To receive and note the Picnic in the Park meeting report 24th January f) To consider other potential town events for 2024 (beer festival, best kept garden, Christmas) g) To note feedback and attendance at the Community Event held on 20th January h) To consider an additional commercial refuse bin at EPC
FC/24/238 Environment / Projects	<ul style="list-style-type: none"> a) To receive an update and consider next steps on TCRP projects b) To consider the approval of the tender documentation for The Fairways Legacy project c) To consider a request from the U3A to add Pickle Ball court lining to SWR legacy Project at an approximate cost of £1,200 plus VAT d) To receive an update on the hedge cutting contract. e) To consider the development of the town council website and next steps. f) To consider additional CCTV cameras within the town g) To receive and consider a report on green space projects for Spring 2024 (e.g. wildflowers, pocket park, Eversley Park, Fairways) including a rough schedule for proposed works
FC/24/239	To receive and note Representative Reports & Information Exchange
FC/24/240	Correspondence: <ul style="list-style-type: none"> a. To note list of correspondence circulated (not specifically dealt with on this agenda)
FC/24/241	To consider agenda items for the next meeting
FC/24/242	Date of next meeting – Monday February 19 th 2024