



SHERBURN IN ELMET TOWN COUNCIL

Notice is hereby given that a Meeting of Sherburn in Elmet Town Council Asset Management and Events Committee will be held:

Date: Monday 3 October 2022

Time: 7pm

Venue: Harry Mountain Room, Eversley Park Centre Low Street Sherburn in Elmet LS25 6BA

Protocol on audio/visual recording and photography at meetings: By virtue of Openness of Local Government Regulations 2014 recording of Parish Council meetings is permitted; subject to:

(i) Compliance with the Council's protocol on audio/visual recording and photography at meetings which can be [found here](#)

(ii) Any recording must be non-disruptive.

It is requested that anyone wishing to record any council meeting informs the clerk to the council: clerk@sherburninemet-tc.gov.uk

The business to be transacted at this meeting is listed below

28.09.22

AGENDA

Item 1.	Apologies: a. To receive and note apologies for absence. b. To consider reasons for absence received
Item 2.	Declarations of Interest: a. To receive any declarations of interests from Members b. To consider any dispensation requests received

Item 3.	Public session:
Item 4.	Minutes a. To approve minutes of SETC Asset Management and Events Committee Meeting held 5 September 2022, as a true and accurate record of that meeting
Item 5.	Asset Management a. To receive a report from the SETC Asset Maintenance Manager b. To consider quotes for White Rose play area repairs c. To consider review of leases and deeds related to SETC assets d. To consider reporting process for the retractable bollard checks at Eversley Park e. To consider replacement litterbin - Beech Grove side of Finkle Hill f. To receive and update re: allotment management g. To consider proposals unlocking and locking of gates and barriers h. To consider changes to the grass cutting contract i. To consider storage of health and safety policies, procedures and risk assessments. j. To consider purchase of rugby club container and removal of existing
Item 6.	Events: a. To consider further actions necessary re Picnic in the Park style event
Item 7.	Risk Management: a. To receive an update on Health and Safety inspections and consider any action arising from said inspections
Item 8.	Next meeting: To confirm date, time and venue for next meeting of SETC Asset Management and Events Committee