



## SHERBURN IN ELMET TOWN COUNCIL

**Notice is hereby given that a meeting of Sherburn in Elmet Town Council Finance and Governance Committee will be held:**

**Date: Monday 22 August 2022**

**Time: 7.15pm**

**Venue: Harry Mountain Room, Eversley Park Centre, Low Street, Sherburn in Elmet LS25 6BA**

Protocol on audio/visual recording and photography at meetings: By virtue of Openness of Local Government Regulations 2014 recording of Parish Council meetings is permitted; subject to:

(i) Compliance with the Council's protocol on audio/visual recording and photography at meetings which can be [found here](#)

(ii) Any recording must be non-disruptive.

It is requested that anyone wishing to record any council meeting informs the clerk to the council: [clerk@sherburninemet-pc.gov.uk](mailto:clerk@sherburninemet-pc.gov.uk)

The business to be transacted at this meeting is listed below

**Councillor Gary Limbert**

Proper Officer

**17 August 2022**

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## AGENDA

<b>Item 1.</b>	<b>Apologies:</b>  a. To receive and note apologies for absence.  b. To consider reasons for absence received
<b>Item 2.</b>	<b>Declarations of Interest:</b>  a. To receive any declarations of interests from Members  b. To consider any dispensation requests received

<b>Item 3.</b>	<b>Public session:</b>
<b>Item 4.</b>	<b>Minutes:</b> a. To approve minutes of SETC Finance and Governance Committee Meeting held 25 August 2022, as a true and accurate record of that meeting.
<b>Item 5.</b>	<b>RFO Report/Financial matters:</b> a. To approve payment of invoices received. b. To confirm completion of monthly internal control checklist and consider any action required. c. To approve use of monthly Direct Debit for payment of SETC utilities. d. To consider the grant funding application from Eversley Park Cricket Club e. To consider the grant funding application from Sherburn Bowling Club f. To consider the grant funding application from Sherburn in Elmet Community Trust g. To note use of s137 of Local Government Act 1972 for the purchase, installation and maintenance of VAS signage. h. To note current HMRC arrangements and approve changes required. i. To consider potential grant income sources for SETC j. To consider 'opting out' of External Audit provision from SAAA k. To consider funding arrangements re: minibus provision
<b>Item 6.</b>	<b>SETC Policy review:</b> <b>To review the following SETC Policy documents:</b> a. SETC Code of Conduct b. SETC FOI Policy c. Vexatious Complainants Policy d. Social Media Policy

**Item 7.**

**Next meeting:**

To confirm date, time and venue for next meeting of SETC Finance and Governance Committee