

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: **SHERBURN IN ELMET TOWN COUNCIL**

County area (local councils and parish meetings only):

### Financial year ending 31 March 2023

Prepared by (Name and Role): **GEORGINA ASHTON, RESPONSIBLE FINANCE OFFICER**

Date: **31/03/2023**

	£	£
<b>Balance per bank statements as at 31/3/23:</b>		
Community Direct + Current account	£ 143,208.45	
Instant Access savings	£ 125,975.72	
95 Day notice savings	£ 163,621.19	
		£ 432,805.36
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/23 <b>(enter these as negative numbers)</b>		
		-
Add: any un-banked cash as at 31/3/23		
		-
<b>Net balances as at 31/3/23 (Box 8)</b>		<b>£ 432,805.36</b>