



Official Notice of Neighbourhood Development Plan (NDP) Group Committee of SHERBURN IN ELMET TOWN COUNCIL

Date: Monday 29th January 2024

Time: 7.15pm

Venue: Cream Room, Eversley Park Centre, Low Street, Sherburn in Elmet, LS25 6BA

You are hereby summoned to attend the NDP Steering Group Committee of Sherburn in Elmet Town Council detailed above and to consider and resolve the business transaction on the agenda below.

Georgina Ashton

Proper Officer
24 January 2024

AGENDA

NDP/24/1	Welcome & Introductions and to receive and approve reasons for absence a) To nominate and elect the Chairman of the Committee b) To receive and note apologies for absence. c) To consider to approve reasons for absence.
NDP/24/2	To note Dispensation Requests Any written requests for dispensation the Clerk may have received from Councillors.
NDP/24/3	To receive Declarations of Interests from Members a. To receive Declarations of Interests from Members not already declared under members Code of Conduct or members register of interests, in any business to be transacted. b. To consider any dispensation requests received
NDP/24/4	Public Speaking session (20 minutes) Members of the public and representatives from other organisations are invited to speak during this session. We ask that each person keeps the presentation short (<3 mins).
NDP/24/5	Neighbourhood planning explained: Mike Dando & David Gluck
NDP/24/6	Constitution of the NDP Steering Group Committee: a) To note and agree the Terms of Reference and Standing Orders b) To approve membership of the committee c) For those non-members, to sign the adopted Civility & Respect Pledge and Code of Conduct.
NDP/24/7	Statement of Community Involvement: a) To approve the Statement of Community Involvement
NDP/24/8	Draft Project Plan and next steps: a) To identify the policy intentions and to explore a project plan for agreement
NDP/24/9	To consider financial matters:
NDP/24/10	Date of next meeting and future Steering Group meeting dates
NDP/24/11	Any other business